



**PHARMASAVE®**

Making a positive difference by  
**creating stronger communities.**



## **PHARMASAVE IS GROWING – JOIN OUR TEAM!**

### **Pharmacy Operations Coordinator (Pharmacy Technician)** **Pharmasave West, BC**

As a member of the Pharmasave West resource team, reporting to the Region Director, Pharmacy, the *Pharmacy Operations Coordinator (POC)* provides pharmacy owners and their teams with operational support to achieve ongoing growth and success. The POC provides guidance to stores in areas such as pharmacy operations, staff training, change management, and implementation of professional services and other pharmacy programs and initiatives. The POC provides individual and team support to Pharmasave’s independently owned and operated locations across Western Canada.

**What you will be doing:**

- ✓ Based out of the region office in Surrey (possible flexible remote work options), visit Pharmasave stores (in-person and/or virtually) to provide support to owners and pharmacy teams in all aspects of pharmacy operations – from workflow and technology, to audit support and reimbursement
- ✓ Analyze general pharmacy operations and make recommendations to owners and/or pharmacy managers on how to further optimize day to day operations
- ✓ Provide guidance on the use of pharmacy technology in today’s evolving practice model
- ✓ Collaborate with Pharmasave West’s Pharmacy and Operations teams to assess pharmacy program implementation and develop plans to improve uptake and overall success
- ✓ Support the growth and success of Pharmasave franchisees across Western Canada (BC, AB, SK, MB)

**Who you are:**

- ✓ A Registered Pharmacy Technician (knowledge of the BC practice environment is an asset)
- ✓ An advanced user of Kroll pharmacy software, including reporting features, pricing configuration, and professional modules
- ✓ Highly organized and self-motivated; able to prioritize and help to focus others in a fast-paced and changing environment
- ✓ Able to understand varied operational challenges within pharmacies and provide individualized solutions to help resolve them
- ✓ Someone who embraces change, and thrives in an entrepreneurial yet highly collaborative, team-based environment
- ✓ Solutions-focused; a proactive thinker who shows initiative
- ✓ A people person who is able to laugh and have fun at work

**What you should have:**

- ✓ A minimum of 3 years community pharmacy experience with pharmacy operations knowledge
- ✓ Ability to regularly travel to stores (primarily BC) and business meetings within Canada, as required
- ✓ Flexibility in scheduling; ability to adapt to meet the demands of the company
- ✓ Effective organizational and time management skills
- ✓ Strong interpersonal communication skills
- ✓ Strong sense of trust, teamwork, and community

*A trusted household name in Canada since 1981, Pharmasave is a leading independent pharmacy banner with over 700 member-owned and operated locations coast to coast. We are proud to offer Region employees a rewarding career in a dynamic and everchanging industry, with growth and development opportunities, along with a competitive compensation package.*

**Please submit your resume and cover letter in confidence to:**

**[HumanResources@pharmasavebc.ca](mailto:HumanResources@pharmasavebc.ca)** (include “Pharmacy Operations Coordinator” in subject line)

*We welcome applications from qualified individuals eligible to work in Canada. Successful candidates may be required to submit to reference and background checks.*